

Interagency Coordinating Council (ICC) Meeting Minutes
MINUTES
3300 North Central Avenue
16th Floor, Rooms 100 & 101
Phoenix, AZ 85012

May 13th, 2016
11:30 AM – 2:00 P.M.

Item	Discussion	Actions/Outcomes
Attendance	<p>In Attendance: Sonya Montoya - Chair, Stacy Strombeck-Goodrich – Co Chair, Nicol Russell, Shelly Persons for Rita Aitken, and Rosemarie Strout (phone).</p> <p>Absent: Kristina Park, Erin Carr-Jordan, Audrey Franklin and Vicki Mayo</p> <p>DES/AzeIP: Karie Taylor, Maureen Casey, Kathy Coloma, and Shannon Parrish</p>	
Call to Order	Sonya Montoya called the meeting to order at 11:38am.	
Welcome and Introductions	Welcome and Introductions – each member introduced themselves and the seat they represented on the Council	
Call for Public Comment	Sonya Montoya called for public comment. No public comment.	
Approval of Minutes for the May 13, 2016 ICC Meeting	<p>Copy of the minutes was previously sent out electronically</p> <p>Motion to approve as written:</p> <p>No modifications and motion was passed to approve the minutes.</p>	Minutes were approved.
FFY 2014 SPP/APR – ICC Certification (vote)	Motioned to certify 2014 SPP/APR. Stacy 1 st motion, Nicol 2 nd motion. Certification agreed.	Certification signed by ICC Chair, Sonya Montoya.

<p>State Systemic Improvement Plan (SSIP)</p>	<p>Maureen Casey – SSIP was submitted to U.S. Office of Special Education Program (OSEP) on April 1, 2016. A presentation was given to the ICC council and publics members by Maureen Casey. Topics presented are below:</p> <ul style="list-style-type: none"> • Building on the AzEIP Mission and Key Principles • Arizona Theory of Action • SSIP Regions • PD Self-Assessment • Accountability Self-Assessment • Data Governance Self-Assessment • Data Use Self-Assessment • Finance Self-Assessment • Accountability • Family Outcomes – 943 surveys to families with an IFSP, 85 surveys or 9% have been returned. • Scaling-up and Sustaining the Evidence –Based Practices • Practices Action Plan • Comprehensive System of Personnel Development • Cross-sector Relationships • Child Outcome Summary • DEC Recommended Practices • ECPC Leadership • ECPC Intensive TA • Core Planning Team • State Planning Team • Coordinating Initiatives • Support Implementation of EBP • Evaluation 	
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	<ul style="list-style-type: none"> • Documenting impact • Fiscal • Implementation teams • Stakeholder Engagement • Communication • AzEIP Website • Questions 	
Read On Arizona presentation	<p>Terry Clark with Read On Arizona presented a very detailed PowerPoint explaining what Read On Arizona does and offers to the community. Who are Read On Arizona? Read On Arizona is shared by multiple agencies such as AZ Governor's Office of Education, AZ Community Foundation, and AZ Early Childhood Alliance to name a few. Read On Arizona is a statewide public/private partnership of agencies, foundations and community stakeholders who are committed to a collaborative approach to improving language and literacy outcomes for Arizona's children from birth to age eight. Presentation is available.</p>	
Family Engagement Presentation – Elisa Mongeluzzi	<p>Elisa Mongeluzzi with the Arizona Department of Economic Security/Child Care Administration (CCA) gave a PowerPoint presentation update on AzEIP and CCA and their new partnership. Topics covered are as follow:</p> <ul style="list-style-type: none"> • Expulsion Policy/Social-Emotional Development • Supporting all children • Enhanced services • Enhanced service capacity building for families • Supporting children with special needs • New Child Care Development Block Grant (CCDBG) • Opportunities for coordination and collaboration 	

LEAN Activities – Kathy Coloma	<p>Kathy shared information regarding LEAN Processes.</p> <ul style="list-style-type: none"> • AzEIP must cascade information to contracted providers • Site visits – discuss opportunities for improvement • Opportunity identified – focus attention • Root cause determined – tools to be used • Countermeasure developed – Living document. Plan. Do. Check. Ask. • Improvement verified – success • Focus on developing a plan of correcting issues 	LEAN documents given to ICC members.
Chair Report	Sonya shared that public comment opportunities were ongoing for OSEP. Public comment for proposed rulemaking regarding disparity. Three days to comment. www.regulations.gov	
Structure and Flow Chair Report	Structure and Flow meeting combined with Collaboration and Education meeting	
Collaboration and Education Committee Chair Report	Maureen Casey shared information during the meeting referencing a brochure from the State of Delaware she had received while at the Early Childhood Personnel Center (ECPC) conference held in Avon, CT during the month of May. This brochure detailed information about including and ensuring that children with disabilities and/or special health care needs benefit when they are included as part of their community. Community settings vary from library story time to going to the mall or playing in the park. Additionally, children without disabilities or special health care needs also benefit. It was decided that members of the ICC and Family Leaders would work together by sharing ideas and expertise in order to develop a similar brochure for the State of Arizona.	
DES/AZEIP updates:	Maureen shared AzEIP updates	

Member Updates	<p>Stacey called for updates:</p> <p>Shelly Persons – Children’s Survey out</p>	
Call for Public Comment	Sonya Montoya made second call for Public Comment.	No public comment
Adjourn	<p>A motion to adjourn was made by Sonya. Stacy 1st motion, Nicol 2nd motion.</p> <p>The meeting was adjourned at 1:50pm</p>	